

WHERE4KIDS
PRIVACY AND POLICY STATEMENT

Why does WHERE4KIDS require your Personal Information?

1. Personal information about you is collected and used by **WHERE4KIDS** chiefly to provide you with the products and services ordered by you from it. Personal information is also collected and may be used by **WHERE4KIDS** for associated purposes including:
 - (a) business development;
 - (b) billing and account administration; and
 - (c) supplying you with information regarding upcoming events and workshops, as well as regarding **WHERE4KIDS'** products and services.

When will WHERE4KIDS collect your Personal Information?

2. **WHERE4KIDS** will only collect your information when you knowingly provide it in one of the following ways:
 - (a) you send us a message or contact us;
 - (b) you participate in surveys and other types of research carried out by **WHERE4KIDS**;
 - (c) you subscribe to the **WHERE4KIDS** mailing list;
 - (d) you register your details on the **WHERE4KIDS** website; and
 - (e) you place an order with **WHERE4KIDS**.

How may WHERE4KIDS use your Personal Information?

3. Personal Information about you will only be used by us to:
 - (a) distribute material and products to you;
 - (b) advise you of any upcoming events or changes to our web site;
 - (c) notify you of any special offers; and
 - (d) contact you if there are any difficulties with your order.

How can you avoid being contacted by WHERE4KIDS?

4. If you do not wish to be contacted by **WHERE4KIDS**, please email us on enquiries@where4kids.com.au and we will remove your name from the list.

What are your rights to access your Personal Information held by WHERE4KIDS?

5. **WHERE4KIDS** will permit you to access your Personal Information held by it upon your request, except where it is required or authorised by law to refuse such access. If **WHERE4KIDS** holds Personal Information about you that you believe to be inaccurate, you may request that such information be corrected. For further information you may contact **WHERE4KIDS** by email on enquiries@where4kids.com.au or phone/fax on (03) 9591 0637.

What are WHERE4KIDS' rights concerning disclosure of your credit information?

6. In the course of processing your order and facilitating your credit, **WHERE4KIDS** may need to provide to a credit reporting agency:
 - (a) personal details, including your name, address, date of birth, driver licence number, and full details of employment;

- (b) the fact that you have been granted credit by **WHERE4KIDS** on your account;
- (c) the amount of any arrears owing for more than sixty (60) days, when **WHERE4KIDS** has attempted to recover those arrears;
- (d) the fact that any arrears as previously reported to the credit reporting agency have since been paid;
- (e) information relating to any dishonoured cheques or credit card payments;
- (f) information relating to judgments or bankruptcy orders issued against you;
- (g) that, in **WHERE4KIDS'** opinion, you have committed a serious credit violation; and
- (h) information relating to the cessation of the provision of products or services by **WHERE4KIDS** to you.

7. **WHERE4KIDS** is authorised by you to provide the information expressed in clause 6 to a credit reporting agency. **WHERE4KIDS** is further authorised by you to request of or supply to any credit providers approved by you or named in a credit report the information expressed in clause 6, any other information supplied by you to **WHERE4KIDS** as well as any other information on your credit worthiness, credit history or credit capacity that credit providers are permitted to make available under the Privacy Act.
8. **WHERE4KIDS** is authorised by you to acquire and utilise personal credit information for the objective of considering a submission by you for commercial credit. **WHERE4KIDS** is further authorised by you to acquire and utilise commercial information about your commercial credit worthiness or commercial history when considering a submission by you for consumer credit.
9. **WHERE4KIDS** may decline to provide or to continue to provide products or services as a result of your credit worthiness. You are

permitted to view, rectify and update any credit information about you held by **WHERE4KIDS**.

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